

## Bartholomew County 4-H Fair, Inc. Rent Schedule

Facility or Location	Friday	Saturday	Friday & Saturday	Sunday Weekdays	Security Deposit
<b>Community Building</b> 60' wide x 120' long 60 tables, 350 chairs	\$650	\$650	\$1100	\$300	\$350+\$650*
<b>Pavilion</b> 70' wide x 120' long 70 tables, 450 chairs	\$675	\$675	\$1150	\$325	\$350+\$650*
<b>Family Arts Building</b> 60' wide x 82' long 50 tables, 250 chairs	\$650	\$650	\$1100	\$250	\$350+\$650*
<b>Buildings 1-6 or Farm Bureau</b>	\$250	\$250	\$400	\$175	\$350
<b>Family Arts &amp; 1 Exhibit Building (above)</b>	\$800	\$800	\$1400	\$375	\$350+\$650*
<b>Fair Office</b> Conference room, kitchen, restrooms, internet		\$150 daily rate, minimum of \$50/hr Occupancy max: 25-30 people			\$200
<b>Horse Barn</b> Two day rate Use of lights Use of stalls/each		\$225 \$300 \$50 \$10			\$350
<b>Grandstands</b> <b>Open Grounds Area</b> <b>Open Horse Shows</b> <b>Entire Fairgrounds</b> <b>Livestock Barn</b>		Reservation by request at Board Meeting (see Fair Board Phone List for Contact Information)			
<b>Marquee</b> Located on SR11		\$30 for first day, \$10 each additional day			
<b>Campsites</b> Electric & water		Sites are \$30 per camper per day with electricity Restrooms available, no showers			
<b>Winter Storage</b> Boats, RV's, Vehicles		Enclosed storage available November through March Cost is \$3 per linear foot per month indoors, \$1.50/ft in barn			

\* For some buildings, an initial security deposit (Ex. \$350) is required when the contract is signed. The remaining deposit (ex. \$650) is due when the rent is paid and you receive the keys. The security deposit will be refunded to lessee if the building is properly cleaned. The building will be checked prior to set-up and after the lessee has departed. Should any damage occur or the building has not been cleaned to the satisfaction of the rental manager, the deposit shall not be refunded. A building may be available the previous evening for a lower fee.

**Rates effective for new contracts signed after February 8, 2021**

## Rental Information for Bartholomew County 4-H Fairgrounds

Please read and sign the contract, keeping the yellow copy and sending the following documents to Bartholomew County 4-H Fair, P.O. Box 342 Columbus, IN 47202

- the white copy of the contract,
- the Security Deposit and
- Certificate of Insurance (for \$1 million, Bartholomew County Fair named on insurance certificate)
- Signed copy of cleaning agreement

Your balance will be due when you pick up the keys. In addition, for some buildings a further deposit is required when you pick up the keys. If you cancel, your security deposit will be refunded if the notice is given 30 days prior to the rental date. The building must be returned to the same condition that it was found by the renter. If the renter has not vacated or cleaned the building satisfactorily, all or a portion of the cleanup deposit will not be refunded. This includes any damage to the building interior or exterior.

### Clean-up Guidelines:

1. Please leave the building the way you found it. Check for items that have been left. Your cooperation is appreciated and necessary.
2. Tables must be wiped off and stacked on the carts so the floors can be swept.
3. Chairs must be put in the racks, by color, facing the same direction.
4. Floors must be completely swept and mopped if needed.
5. All trash including the restrooms needs to be taken to the dumpsters. No trash should be left on the lawn or parking lot. Place new bags in the trash cans. Trash bags are supplied by the fairgrounds in each building.
6. Check restrooms, empty trash, replace liners and flush toilets.
7. Wipe down and clean stove and refrigerator when used.
8. No nails or staples can be used in the buildings.
9. **Curfew is midnight. Music must be turned off at midnight and guests should disperse. Cleaning may go longer than midnight, but do not disturb the neighbors with music or other loud activities. Security officers may enforce this curfew.**
10. Do **not** turn the air or heat off.
11. Turn all the lights off and ensure all doors are locked.
12. Leave the key on the kitchen counter.
13. Report any damage or non-working equipment to the rental manager.
14. For questions, call 812-372-6133. Leave a detailed message if necessary.